

ROLE OF COMMITTEE CHAIR

The Chair of a committee has a coordination role. The Chair is expected to consult with IALP and the committee members on any proposed activities.

The expected outcomes of a committee 3-year term are:

- a concrete product that reflects the international perspective on the topic of the committee, such as a paper, a survey, a set of guidelines, a special event or a similar production;
- the preparation by the committee of at least one session at the IALP Congress, such as a round table, seminar, technical presentation, etc;
- maintenance of contact with all committee members and organize at least one formal meeting per year, with all its members, by any feasible means (e.g., teleconference, Skype, etc.);
- coordination of reviews of submitted congress material as requested;
- serving as the IALP representative with other international bodies;
- identification and recruitment of potential new members of the IALP.

THE ROLE OF THE COMMITTEE MEMBER IS TO ASSIST THE COMMITTEE CHAIR IN THE FULLFILMENT OF THE RESPONSIBILITES MENTIONED ABOVE.